



EXPRESSION OF INTEREST (EOI)
For
CUSTOMS CLEARANCE SERVICES AT AMB

1. Introduction

The Agricultural Marketing Board (AMB) is a parastatal body operating under the aegis of the Ministry of Agro Industry and Food Security. The AMB is a regulator for Controlled Products under the Mauritius Agricultural Marketing Act 1963, Regulations 2003.

2. Objective

The objective of this exercise is to invite local eligible service providers to express their interest for the provision of customs clearance services to the AMB for a period of two years with the possibility of renewal for one year, on same terms and conditions and upon satisfactory performance. Shortlisted proposals would need to meet the general requirements of the exercise as defined below.

3. Eligibility

All Bidders must:

- i) Demonstrate that they have at least five (5) years prior experience in the customs clearance services for food items including Onion, Potato, Vegetables and Seeds.
- ii) Possess human resources in the said field.

A pre-selection exercise will be carried out and the selected firms shall be invited thereafter to participate in a bidding process.

4. Scope of Work

The Bidders will be required to carry out the following tasks:

- (i) Prepare Bill of Entries for imported consignments by air and sea.
- (ii) To carry out inspection and clearances with NPPO, Ministry of Health and Wellness (MOH), Mauritius Revenue Authority (MRA) at Port/Airport and with any other designated authority.
- (iii) To liaise / attend queries from shipping line / Agency with respect to release of incoming consignments by sea/air.
- (iv) To attend / advise AMB on any issue pertaining to clearance of produces imported by AMB or destined for the Rodrigues Market.
- (v) To create Import Release Notice (IRN) on Mauritius Cargo Community Services Limited (MACCS).
- (vi) Any other cognate duty related to custom clearances.

5. Pricing

The proposals at this stage should not contain any rates and other costs.

6. Qualifications & Experience

Interested firms **must submit** the following information:

- i) Qualifications and experience of at least **5** years of the Firm for **similar** nature activities.
- ii) Qualifications and experience of the proposed Team Leader, who should reckon a minimum of **five (5)** years of experience in logistic services of this **particular nature**.
- iii) Qualifications and experience of the key staff to be deployed for this exercise.
- iv) A list of past **similar** projects and values over the last five years.

v) BRN.

vi) Proof of registration with MRA as a customs broker.

Bidder may submit the following documents, if applicable: VAT Registration number, Trade license and Registration / affiliation certificates with any authority.

7. Submission of the Proposals

Proposals should be submitted in a sealed envelope clearly “**Reference No. AMB / EOI /13 /2021** and should be addressed to the General Manager, Agricultural Marketing Board, Dr G. Leclézio Avenue, Moka and should be deposited in the Tender Box (Registry – AMB) **on or before 11th November 2021- 13:30 hours (local time)** at latest.

8. Queries

Any clarifications sought by any bidder in respect of the shortlisting exercise shall be addressed in writing to the **General Manager, Agricultural Marketing Board, Dr G. Leclézio Avenue, Moka, Fax No. 433 4837** so as to reach him by **3rd November 2021**. Queries received after 3rd November 2021 will not be entertained.

- 9.** The AMB reserves the right to accept or reject any interest expressed and to annul the whole Expression of Interest exercise without incurring any liability of whatsoever nature to any bidder.

Date: 20th October 2021